

**6.8.16 RESERVE POLICE OFFICER SELECTION PROCESS**

The Commanding Officer of the Training Division and his/her staff will assume responsibility for the selection of Police Reserve Officers. The procedure for selection is as follows:

- The officer assigned as coordinator/liaison to the Reserve Corps Unit will maintain a current list of interested candidates
- Once a need for additional Reserve Officers has been determined, the Training Division will notify applicants of the time, date and location of the written examination. Training personnel will be responsible for administering the written examination
- Candidates successfully completing the written examination will be notified relative to the date, time and location of the physical ability examination
- Candidates successfully completing both the written and physical ability tests will be scheduled for an oral interview. The interview board will consist of a minimum of two sworn officers, at least one of which will be a member of the Training Staff. The other board member shall be from the Patrol Bureau
- Candidates eligible for selection after successfully completing the aforementioned tests will be subject to an extensive background investigation. This investigation will be conducted by Background Investigators assigned to the Commanding Officer, Training Division
- Final selection shall be determined by the Chief of Police in the same manner as the selection process for regular police officers
- Reserve Officers selected for service shall attend a POST certified Reserve Academy Course conducted by the Training Division